

Form Approved:
OMB No. 3206-0012

- Attach all SF 171-A's to your application at the top of page 3.

1. Name (Last, First, Middle Initial)	2. Social Security Number
3. Job Title or Announcement Number You Are Applying For	4. Date Completed

Name and address of employer's organization <i>(include ZIP Code, if known)</i>			Dates employed <i>(give month, day and year)</i>		Average number of hours per week	Number of employees you supervise
			From: _____ To: _____			
			Salary or earnings		Your reason for leaving	
			Starting \$ _____ per			
			Ending \$ _____ per			
Your immediate supervisor Name	Area Code	Telephone No.	Exact title of your job		If Federal employment <i>(civilian or military)</i> list series, grade or rank, and, if promoted in this job, the date of your last promotion	

Description of work: Describe your specific duties, responsibilities and accomplishments in this job, **including** the job titles(s) of any employees you supervised. *If you describe more than one type of work (for example, carpentry and painting, or personnel and budget), write the approximate percentage of time you spent doing each.*

For Agency Use (skill codes, etc.)

Name and address of employer's organization (include ZIP Code, if known)			Dates employed (give month, day and year) From: _____ To: _____		Average number of hours per week	Number of employees you supervise
			Salary or earnings Starting \$ _____ per Ending \$ _____ per		Your reason for leaving	
Your immediate supervisor Name	Area Code	Telephone No.	Exact title of your job		If Federal employment (civilian or military) list series, grade or rank, and, if promoted in this job, the date of your last promotion	

Description of work: Describe your specific duties, responsibilities and accomplishments in this job, **including** the job title(s) of any employees you supervised. *If you describe more than one type of work (for example, carpentry and painting, or personnel and budget), write the approximate percentage time you spent doing each.*

For Agency Use (skill codes, etc.)

STANDARD FORM 171-A (REV. 6-88)
U.S. Office of Personnel Management
V2.00 FPM Chapter 295